



# Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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[www.colburntowncouncil.co.uk](http://www.colburntowncouncil.co.uk)

Office hours: Mon to Fri 9.00 – 14.00

## Town Mayor

Angela Dale

## Deputy Mayor

Charlene Thirlwell

## Town Clerk & Responsible Financial Officer

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 15<sup>th</sup> Nov 2021 at 6.30 pm in the Village Hall**

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

## A G E N D A

1. To receive Apologies
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meeting held on 18<sup>th</sup> Oct 2021 & minutes of the Open Spaces Committee meeting held on Wed 3<sup>rd</sup> Nov 2021 (both attached)  
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive **monthly crime report** for Nov (to be circulated by email)
5. To discuss **County Council matters** with County Councillor Helen Grant
6. Report from District Councillors on **RDC matters relevant** to Colburn
7. To receive **reports from Other Bodies and Committees to include Current Planning applications: NY/2021/0204/FUL Consultation of the demolition works of buildings and addition to external storage yard to include asbestos waste transfer area etc on land at 3 to 7 Foss Way, Walkerville Industrial Estate, Brough with St Giles DL9 4SA (closing for comments 18.11.21)**
8. To discuss **Financial Matters** (grants awarded under Section 137 of Local Government Act 1972):
  - To update the process for purchasing a VAS sign from NYCC (meeting with Mark Sykes 5<sup>th</sup> Oct)
  - To approve the proposals from the Open Spaces Committee meeting to purchase a Watering Bowser for the planters purchased under the Colburn in Bloom project (info attached) and ratify the Review of the Maintenance Person’s contract
  - Proposals for celebration of the Queen’s Platinum Jubilee June 2022 (details attached)
  - To agree to add the Clerk/RFO as a signatory to the Bank account to allow visa cards to be re-instated on the account due to “Strong Customer Authentication (SCA) live from 1.11.2021
  - To approve Payment/receipt List from 19<sup>th</sup> Oct – 15<sup>th</sup> Nov 2021 (circulated at meeting)
  - To receive Oct monthly figures with bank reconciliation (attached))
9. **Date of next Meeting: Monday 13<sup>th</sup> December 2021 (Precept setting) at 6.30 pm in the Village Hall**
10. Any other Business (Items for information only)

**Date of posting: 8<sup>th</sup> Nov 2021**

MINUTES OF EACH TOWN COUNCIL MEETING ARE ALSO AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE [www.colburntowncouncil.co.uk](http://www.colburntowncouncil.co.uk) AND COLBURN LIBRARY AND AT [www.richmondshire.gov.uk](http://www.richmondshire.gov.uk) (community/Parish&towncouncils)